



2022 CALENDAR PLANNER

Course	Facilitator	Date	Time	Location	Venue
2022					
Managing Ill and Injured Employees	Erin Lynch	Tuesday 7th June	11.00am	Webinar	
Modern Communication Skills	Troy Forrest	Tuesday 14th June	9.00am	Webinar	
Post Workshop Insights Q&A	Alicia Lykos	Tuesday 28th June	10.00am	Webinar	
Data Analysis with Microsoft Excel - Intensive Course	Donna Hanson	1 July 2022	Ongoing	OnLine	
Do's & Don'ts of Recruitment	Alicia Lykos	Friday 8th July	10.00am	Webinar	
Time Management 102	Troy Forrest	Tuesday 19th July	9.00am	Webinar	
Microsoft Outlook - Automation	Donna Hanson	Thursday 25th August	11.00am	Webinar	
Microsoft Q & A	Donna Hanson	Thursday 13th October	11.00am	Webinar	
Foundations Of Leadership	Syngenta	TBC (Oct/Nov)	TBC	Face to Face	